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**35th Annual Sunshine of the Spirit**

**High Desert Convention**

**“To Thine Own Self Be True”**

**Meeting Minutes**

**September 27, 2018**

**Action items in blue, person(s) responsible in red**

1. **Call to Order**

Carol W, Committee Chairman, called the meeting to order at 6:30 p.m. at the Victorville Holiday Inn with the Serenity Prayer led by Deanna L. Those in attendance: Bill C, Carol W, Chris M, Danny D, Dave B, David W, Deanna L, Jennifer P, Kim W, Linda K, Lindsey M, Mark C, Mary Ellen S, Shelley M, Shelly J, Steve E, Sue C, and Tom W. Those who called off were Randi S, Cindy T, Robert P, Laura M, and Lesliee A.

1. **Introductions**

Those in attendance introduced themselves.

1. **Approval of Minutes of August 23, 2018.** The minutes of the August 23, 2018 meeting were read. Carol W stated we needed to correct the total amount on page 3, item d to $18,730.00. It was moved by Jennifer P and seconded by Danny D that the minutes be approved as corrected. The motion carried.
2. **Reports**
	1. **Chairperson** – Carol W

Carol W reported that she has secured commitments from Sound Solution and A Vision for You that they would provide services during the 2019 convention. The contract with the hotel is in the process of being drawn up.

* 1. **Co-Chairperson –** Jennifer P

No report.

* 1. **Treasurer –** Linda K

Linda K provided the Treasurer’s Report. The beginning balance was $5,797.00. Expenses totaled $266.20. There was a credit of $98.44. The ending balance is $5,629.24. The petty cash balance is $34.25. It was moved by Shelly J and seconded by Liz J that we approved the Treasurer’s Report as presented. The motion carried. A shout out was given to Laura M for doing this year’s audit. No discrepancies were found. Both Laura M and Linda K did a great job. Shelly J moved and Kim W seconded that the Treasurer’s Report be accepted as presented.

* 1. **Co-Treasurer** – Shelly J

No report.

* 1. **Secretary – OPEN**
	2. **Co-Secretary** – Dave B

No report.

* 1. **Registrar** – Liz J

Called in.

* 1. **Co-Registrar** – Randi S

Called in.

* 1. **Al-Anon Chairperson** – Nicole S

Not present.

* 1. **Archivist** – Bill C

No report.

* 1. **Carry the Message** - **OPEN**
	2. **Decorations –** Cindy T

Called in.

* 1. **Entertainment –** Shelley M

Shelley M will now fill the position with Tiffany C as her co-chairman.

* 1. **Golf Tournament** – Robert P

Called in.

* 1. **General Service Meeting** – Lesliee A

Called in.

* 1. **H&I Meeting** – Melissa S

Not present.

* 1. **Hospitality** – Steve E

No report.

* 1. **Hostesses** – Kim W and Lindsay M

No report.

* 1. **Hosts –** Danny D and David W

No report.

* 1. **Long Timers Meeting –** Mary Ellen S

Mary Ellen S asked if Noel could do the signage and Long Timers meeting too. The answer was yes. She asked if she would be held to six people for the panel. She was told no. As chairman she could do whatever she wanted but would be held to the committee only paying for six (6) registrations.

* 1. **Marathon Meetings – OPEN**
	2. **Poker Run –** Chris M

Chris M stated he is moving forward in planning the poker run route.

* 1. **Printing** – Sue C

No report.

* 1. **Programs** – Heather T

Not present.

* 1. **Public Information/Social Media** – Carol W

Carol W stated the website is now up and running. It is a work in progress. The new website’s address is [www.sunshineofthespirit-highdesertconvention.com](http://www.sunshineofthespirit-highdesertconvention.com) .

* 1. **Speaker Host** – Laura M

Called in. Carol W reported that we should have the main speakers by next month. Laura is working on it.

* 1. **T-Shirts –** Maribel L

Not present.

* 1. **50/50 and Raffle Drawings –** Deanna L

No report.

1. **Old Business**
	1. **Open Positions**

Carol W reported that Secretary, Marathon Meetings, and Carry the Message positions were still open. She suggested that for the Marathon Meeting commitment that we consider splitting the commitment by days – having a different person responsible for each day. Those present felt it was a good idea.

* 1. **Clarification of the 2018 PA & Sound Charges**

Carol W stated that there had been a question regarding the budgeting of PA and Sound for 2019. During 2018 the committee spent $682.26 while only $225.00 was budgeted for 2019. The breakdown for the 2018 expenses were as follows: PA and Sound Charges - $225.00, Gratis-Sound Solutions - $332.26, and Al-Anon PA - $125.00. For 2019, the Gratis-Sound Solutions will have it’s own budget item. The Al-Anon PA item was paid by us in error and has been reimbursed to us. Next year, Al-Anon will pay for this item directly.

1. **New Business**
	1. **Convention Dates and AA Schedule**

A handout was provided to those present of the convention dates and activities for 2019. Discussion followed regarding a new meeting in the Friday afternoon 2:00 pm slot. After some discussion Jennifer P moved and Shelley M seconded that we call the meeting “In the Can” Participation meeting. The motion carried.

* 1. **Committee Chairman Notebooks**

Carol W asked chairman to pass on their notebooks at the end of their commitment to include 1) the Convention Guidelines, 2) any notes, and 3) expenses. All chairmen should fill out the “Request for Reimbursement” form when requesting monies and/or reimbursement for expenses relating to their committee. A copy of this form and receipts should also be included in this notebook.

* 1. **Items for October 2018 Meeting**

The following items needs to be completed by the October meeting: 1) speakers for the main meetings, 2) goal to get registration forms out by December 1st, 2) secure the Poker Run route, 3) secure the golf course for Friday’s tournament and 4) secure the GSR and H&I speakers. Carol also asked that if anyone has an item for discussion that would not be included in the committee reports to please contact her prior to the meeting so that it may be placed on the agenda.

1. **Meeting Adjournment.**

There being no further business, the meeting was closed at 7:10 pm with the Third Step Prayer led by Kim W.

1. **Next Meeting**: Thursday, October 25, 2018; 6:30 pm; Holiday Inn Victorville

Respectfully Submitted,

Sue C

2018 Printing Chairman and Acting Secretary