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**34th Annual Sunshine of the Spirit**

**High Desert Convention**

**“Trudging the Road of Happy Destiny”**

**Meeting Minutes**

**February 22, 2018**

**Action items in blue, person(s) responsible in red**

1. **Call to Order**

Melissa S, Committee Chairman, called the meeting to order at 6:45 p.m. at the Victorville Holiday Inn with the Serenity Prayer led by Robert. Those in attendance: Carol W, Kim W, Linda K, Melissa S, Richard B, Robert P, Ruby M, Shelley M, Shelly J, Sue C, Becky B, Caitlan M, Deborah H, Sandy B, Carl Mc, Mark C, Jennifer P, Deanna L, and Christine A. Wesley from the hotel joined us as well to answer questions as needed.

**Approval of Minutes of January 25, 2018.** The minutes of the January 25, 2018 meeting were read. Shelly J moved and Jennifer P. seconded that the minutes be approved as read. The motion carried.

1. **Reports**
   1. **Chairperson/H & I –** Melissa S

Melissa S reported we are track, however she still needs an H&I speaker. She believes she may have one. Additionally, H&I is donating a basket for the 50/50 raffle. Melissa stressed the importance of attending all Convention planning meetings to ensure a successful convention.

* 1. **Co-Chairperson –** Carol W

Carol reported that Wesley stated we can begin set up at 7am on Friday.

* 1. **Treasurer –** Linda K

See Treasurer’s Report.

* 1. **Co-Treasurer** – Shelly J

Shelly discussed setting up PayPal accounts on tablets which will link to Convention checking account. Tablets could have “drop down” box with list of convention items to buy. Set up would allow for easy transfer to next Treasurer by simply changing the password and email address. Melissa suggested we buy two additional readers at $24.99 each. Carol W. made a motion for purchasing two additional readers, Linda K. seconded, the motion carried. Shelly will set up the new readers with PayPal as well.

* 1. **Secretary –** Sue C

Submitted receipt to Treasurer for reimbursement for copies.

* 1. **Co-Secretary** - **OPEN**
  2. **Registrar** – Kim W

Kim W received a flash drive from Carol of a list of past convention registrants. She will send out registration flyers to them.

* 1. **Co-Registrar** – Becky B

No report.

* 1. **Al-Anon Chairperson** – Thelma L

Not present. Consensus is that she is on track.

* 1. **Archivist** - **OPEN**
  2. **Decorations/Speaker Host –** Liz J

Tentatively, we may have a speaker from Duran/Duran for Saturday night. **Melissa** will confirm by the middle of March. **No Friday night speaker yet.**

* 1. **Entertainment – Jennifer P**

Jennifer P spoke with the magician who will require a deposit of $150 to secure the date. Next meeting she will bring a contract and invoice to give to the Treasurer. Some discussion on our PA needs and whether to use the hotel PA vs. a private vendor. **We will need a PA in the main room, and the Al-Anon room.** The DJ will provide their own sound system.

* 1. **Golf Tournament** – David S and Richard B

David S was not present. Richard B reported golf tournament was on track. Good to go.

* 1. **GSR** – Lesliee A

Not present. Sue C. reported she will be here next meeting.

* 1. **Hospitality** – Ruby M

Ruby reported she had a basket for the raffle from “Back to Basics.” She plans to meet with Wesley to discuss what items can be brought from outside for the hospitality room.

* 1. **Hostesses** – Michelle J and Sandy B

Michelle J was not present. Sandy requested a schedule to assist her with filling in slots for hostesses.

* 1. **Hosts –** Carl inquired on job description which was provided by Carol W. Carl agreed to be Host.
  2. **Long Timers Meeting –** Abel C

Not present. No report.

* 1. **Marathon Meetings –** Deborah H. showed interest in becoming Marathon Chair, and asked to clarify start/end times of meetings throughout the convention. Deborah was willing to commit if she had a co-chair to help. Caitlan M. volunteered to co-chair with Deborah. Both agreed to commitment.
  2. **Poker Run –** Joe C and Eddie C

Not present, no report.

* 1. **Printing** – Richard B

Richard B reported 3000 registration forms were printed, however, some corrections are needed. He will correct them within the week to allow for distribution, as well as, availability for online registration. You may pick them up at his Apple Valley office.

Jeff L was not present. Deanna reported she will split the commitment with Jeff L. **No logo decided as yet.**

* 1. **50/50 –** Deanna L and Shelley M

Deanna L reported that she has Spring colored tickets, coffee cans and aprons she can borrow from Melissa. Some discussion on “who can handle the money collected?” Do volunteers need one year sobriety?

1. **Old Business**
   1. All old business was addressed throughout the meeting except for **Fundraising. Linda K.** reported that Chipotle required a six-week advance notice. **She will check on their availability and get back to us at our next meeting.** **Richard B.** plans to have an IHOP fundraiser scheduled for May 5. **Flyers to come.**
2. **New Business**

There was no new business.

1. **Meeting Adjournment.**

There being no further business Carl moved to adjourn the meeting be adjourned. Seconded by Sandy B. The motion carried and the meeting was closed with the serenity prayer led by Becky B.

1. **Next Meeting**: Thursday, April 26, 2018; 6:30 pm at Holiday Inn Victorville

Respectfully Submitted,

Sue C

2018 SOTS-HDC Committee

Secretary